

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Emergency Services	(2) MEETING DATE 9/15/2015	(3) CONTACT/PHONE Ron Alsop, 781-5011	
(4) SUBJECT Request for approval to apply for the Federal Fiscal Year 2015 Emergency Management Performance Grant in the amount of \$182,047 and approval of related and required grant documents. All Districts.			
(5) RECOMMENDED ACTION It is recommended that the Board: 1) approve the Office of Emergency Services' (OES) request to apply for the Federal Fiscal Year 2015 Emergency Management Performance Grant in the amount of \$182,047; 2) approve the required "FY 15 Emergency Management Performance Grant Agreement Articles, Assurances, Certifications, Terms and Conditions" document; 3) approve the related Governing Body Resolution.			
(6) FUNDING SOURCE(S) Federal grant, GF support	(7) CURRENT YEAR FINANCIAL IMPACT \$364,094.00	(8) ANNUAL FINANCIAL IMPACT \$364,094.00	(9) BUDGETED? Yes
(10) AGENDA PLACEMENT { X } Consent { } Presentation { } Hearing (Time Est. ____) { } Board Business (Time Est. ____)			
(11) EXECUTED DOCUMENTS { X } Resolutions { } Contracts { } Ordinances { } N/A State of California formatted resolution only.			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) n/a		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: n/a { } 4/5 Vote Required { x } N/A	
(14) LOCATION MAP N/A	(15) BUSINESS IMPACT STATEMENT? No	(16) AGENDA ITEM HISTORY { X } N/A Date: _____	
(17) ADMINISTRATIVE OFFICE REVIEW			
(18) SUPERVISOR DISTRICT(S) All Districts			

County of San Luis Obispo



TO: Board of Supervisors

FROM: Emergency Services / Ron Alsop, 781-5011

DATE: 9/15/2015

SUBJECT: Request for approval to apply for the Federal Fiscal Year 2015 Emergency Management Performance Grant in the amount of \$182,047 and approval of related and required grant documents. All Districts.

RECOMMENDATION

It is recommended that the Board: 1) Approve the Office of Emergency Services' (OES) request to apply for the Federal Fiscal Year 2015 Emergency Management Performance Grant in the amount of \$182,047; 2) Approve the required "FY 15 Emergency Management Performance Grant Agreement Articles, Assurances, Certifications, Terms and Conditions" document; 3) Approve the related State formatted Governing Body Resolution.

DISCUSSION

The Federal Emergency Management Agency (FEMA) funds – through its parent agency the Department of Homeland Security - an annual program titled Emergency Management Performance Grant (EMPG). EMPG allows the County to obtain financial assistance to offset the costs of certain ongoing emergency planning and preparedness activities. EMPG has been a long standing emergency management assistance program for which the County has received annual funding for at least 25 years. EMPG funds are budgeted annually as revenue by OES (Fund Center 138) and are used to match and offset 50% of salary and supply costs for certain general emergency management planning and readiness efforts.

This request is for approval to apply for the Federal Fiscal Year 2015 EMPG. Such approval, of both the request to apply for the grant and to approve the "FY 15 Emergency Management Performance Grant Agreement Articles, Assurances, Certifications, Terms and Conditions" document will be accomplished simply by approving this agenda item. The Grant Assurances document may then be signed by staff. Once the grant is awarded, OES will come back to the Board requesting permission to accept the grant and at that time request approval for any budget adjustments.

Another requirement of the EMPG, as well as other grants and funding programs processed through the Governor's Office of Emergency Services (Cal OES) is to have a "Governing Body Resolution" on file with Cal OES listing the name or position title of employees (referred to as Authorized Agents) authorized to sign grant related documents on behalf of the county. This document includes authorization for federal financial assistance provided by the Department of Homeland Security (the FEMA parent agency) and thus is also good for other related grant use when required. In our case this includes Homeland Security Grant Program grants.

The current request for the new Governing Body Resolution is for the Authorized Agents to be County Administrative Officer or Assistant County Administrative Officer or Principal Administrative Analyst / Emergency Services Manager or Emergency Services Coordinator. This is a State formatted resolution and thus does not require the standard County formatted resolution.

The primary uses of these funds have traditionally been to offset ongoing salary costs for OES staff and for the use of various supplies and equipment. As such, and since this is a long standing annual funding program, \$110,861 has been budgeted as revenue into the OES budget for FY 2015-2016, along with the associated costs. In addition, \$40,000 has been budgeted as revenue in the County Fire budget from FY 2015-16, for a total currently budgeted amount of \$150,861. At the time of the initial County budget development process it was not known what the EMPG FY 2014 grant amounts would be. The actual awarded grant amount is \$182,047, which is \$31,186 more than projected with the budget submittal.

The already budgeted and approved \$150,861 is for \$89,861 to offset salary costs for existing OES staff and \$21,000 to offset service, supplies, and equipment for OES and \$40,000 for County Fire equipment in each department's previously approved 2015-16 County budgets. Specific uses include:

- \$89,861 to offset existing OES staff costs related to ongoing day-to-day emergency planning and emergency management coordination efforts throughout the county and with State agencies;
- \$9,000 for various service and supplies in the existing OES budget;
- \$12,000 to offset the costs of portable tent type shelters used as field command posts or field Emergency Operations Center;
- \$40,000 to offset costs for County Fire for up to 15 mobile data computers for emergency response vehicles and related software and other technological equipment.

While OES will come back to the Board for permission to accept the grant when it is awarded, the following information is what is anticipated to be requested for the additional funding of \$31,186. The proposed expenditures and uses, which will be 50% matched with budgeted General Fund support dollars or nuclear power plant emergency preparedness funding for a total of \$31,186.

- \$31,186 to offset the cost for developing an alternate Emergency Operations Center, as well as other support work such as technological improvements to the existing EOC.

Due to grant specific administrative guidelines, the specific categories may differ on grant application documents and the amounts may vary slightly. Should costs run under or if otherwise funds cannot be used for the above, there may be minor variances in supplies purchased.

OTHER AGENCY INVOLVEMENT/IMPACT

Other agencies involved include Cal OES and the Federal Emergency Management Agency. County Counsel assisted with reviewing the "FY 15 Emergency Management Performance Grant Agreement Articles, Assurances, Certifications, Terms, and Conditions" document and the state formatted Governing Body Resolution. County OES coordinated with County Fire on passing through funds for the mobile data computer purchases.

FINANCIAL CONSIDERATIONS

EMPG funds, as in past years, match 50% of certain emergency management and planning tasks performed by the county. For this grant, the 50% EMPG match is \$182,047 with a local match requirement of \$182,047 for a total program cost of \$364,049.

For the required matching funds of \$182,047 for the FY 2015 award, \$110,861 is already included in the adopted FY 2015-2016 County budget for OES and \$40,000 in the County Fire adopted budget. The needed additional matching funds in the amount of \$31,186 are available from the nuclear power plant emergency planning funds and existing operational General Fund dollars. No additional General Fund support monies are being requested with this Board agenda item.

Once the grant is awarded, OES will come back to your Board to request approval to accept the grant and make any budget adjustments related to the additional \$31,186.

RESULTS

Receipt and use of these funds enhances the county's continued ability to develop and maintain effective emergency plans and procedures, which in turn results in a coordinated response to disasters by public and related agencies. This coordinated response ensures that OES meets the communitywide goal of a safe community.

ATTACHMENTS

1. Attachment A is "FY15 Emergency Management Performance Grant Agreement Articles, Assurances, Certifications, Terms, and Conditions"
2. Attach B is Governing Body Resolution in State required format.